

EMAIL SIGNATURE

Choose a sans serif font (Open Sans, Calibri, Arial, Sans Serif)

Use italics sparingly, or not at all.

If you are going to add a color, please stick with gold, orange, teal & dark blue

Format phone numbers like this (530) 265-4311

Format email addresses in all lowercase, ie. jennifers@bffyouth.org

Use the example below as a guide and omit/customize what you need.

Please note that my email has been changed to reflect our new organization name of Bright Futures for Youth. Update your records with my new email address:

jennifers@bffyouth.org

Jennifer Singer

Executive Director

Maximizer / Arranger / Developer / Adaptability / Empathy



THE FRIENDSHIP CLUB

NEO | SAFE

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Grass Valley, CA 95945

(530) 265-4311 ext. 200 (office)

(530) 798-3905 (cell)

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